



General Data Protection Regulation (GDPR) Awareness Training Course (Foundation Day 1)

Duration: 1 Day

Time (approx.)	Content/ Learning Objectives
09:00	<p>Session 1: Course Registrations & Introduction to the course and to DNV GL Business Assurance</p> <p>Key learning objectives</p>
	<p>Session 2: Scope and pillars of the GDPR</p> <p><i>Session learning objectives:</i></p> <ul style="list-style-type: none"> • <i>Understand what «personal data» is</i> • <i>Learn about the scope of the GDPR, who it applies to and where</i>
10:15 – 10:30	<i>Coffee Break*</i>
10:30	<p>Definitions- who are the involved parties?</p> <p>GDPR Principles</p> <p><i>Session learning objective:</i></p> <ul style="list-style-type: none"> • <i>Become familiar with the key GDPR principles for the processing of personal data</i>
12:00 – 12:45	<i>Lunch*</i>
12:45	Re-cap on session 2
	<p>Session 3: The Rights of the Data Subject</p> <p><i>Session learning objective:</i></p> <ul style="list-style-type: none"> • <i>Understand the fundamental rights of data subjects and how these need to be dealt with in practice</i>

	<p>Roles and Responsibilities</p> <p><i>Session learning objectives:</i></p> <ul style="list-style-type: none">• <i>Understand the roles and responsibilities of Controllers and Processors</i>• <i>Know when a Data Protection Officer needs to be appointed</i>• <i>Know when an enterprise needs a representative in the EU</i>
15.30 – 15.45	<i>Coffee Break*</i>
	<p>Session 4: Liabilities and Fines</p> <p><i>Session learning objective:</i></p> <ul style="list-style-type: none">• <i>Become familiar with applicable liabilities and fines in case of non-compliance with the GDPR</i>
16;30 – 17:00	Final Review and Conclusion

* Mid-morning, Lunch and mid-afternoon breaks may vary as per the training pace at an appropriate time.

Note: this is an interactive course with relevant case studies and discussion group activities.



General Data Protection Regulation (GDPR) Implementers Training Course (Day 2)

Duration: 1 Day

Time (approx.)	Content/ Learning Objectives
08:30	<p>Session 1: Course Registrations & Introduction to the course and to DNV GL Business Assurance</p> <p>Key learning objectives</p>
	<p>Session 2: Data Protection Impact Assessment (DPIA)</p> <p><i>Session learning objectives:</i></p> <ul style="list-style-type: none"> • Know when a Data Protection Impact Assessment is required and how it works • Understand the concepts of privacy by design and by default, and their importance under the GDPR
10.00 – 10:15	Coffee Break*
	<p>Privacy by default and by design</p>
	<p>Session 3: Consent of the data subject as a basis for processing</p> <p><i>Session learning objectives:</i></p> <ul style="list-style-type: none"> • Obtain a deeper understanding of how the consent by the data subject can give a valid basis for processing • Learn about the particular protection of children's interests
12.30 – 13:00	Lunch*
13:00	Session 4: Introduction to the relevant authorities and their role

	<p><i>Session learning objective:</i></p> <ul style="list-style-type: none">• <i>Get an overview of the European Data Protection Board (EDPB), the European Data Protection Supervisor (EDPR) and the national supervisory authorities, and their respective roles</i>
	<p>Notification of data breach</p> <p><i>Session learning objectives:</i></p> <ul style="list-style-type: none">• <i>Gain a general understanding of the data breach notification scheme under the GDPR</i>• <i>Know what needs to be done within the 72hour deadline if a data breach has been detected</i>
15:00 – 15.15	<i>Coffee Break*</i>
	<p>Session 5: Personal Information Management System (“PIMS”)</p> <p><i>Session learning objective:</i></p> <ul style="list-style-type: none">• <i>Introduction of the DPMS and its advantages for governance, compliance and business needs</i>
16:30 – 17:00	Final Review and Conclusion

* Mid-morning, Lunch and mid-afternoon breaks may vary as per the training pace at an appropriate time.

Note: this is an interactive course with relevant case studies and discussion group activities.