

# REGISTRATION FORM

## Training with Impact - Knowledge You Can Use!

To register, please email this page to [silas.ding@dnvgl.com](mailto:silas.ding@dnvgl.com) or fax to (65) 6779 7269 now. All fields are mandatory.

For more information or IN-HOUSE, contact:

Business Development Manager

**Mr. Silas Ding**

Phone (65) 9771 6915

Email [silas.ding@dnvgl.com](mailto:silas.ding@dnvgl.com)

Our full list of training courses: Please contact Training Administrator.

<b>Course/Seminar Title:</b> []			<b>Course Date:</b> []	
<b>Participant Details</b> (for additional participants, please make copies of this form)				
	NAME	JOB TITLE	EMAIL ADDRESS	FOOD PREFERENCE (VEGETARIAN/HALAL)
1.	[]	[]	[]	[Leave blank if NA ]
2.	[]	[]	[]	[Leave blank if NA ]
3.	[]	[]	[]	[Leave blank if NA ]
4.	[]	[]	[]	[Leave blank if NA ]

For us to serve you better in the future, please indicate your mode of referral for this training course:

Existing DNV Client	DNV Website	DNV Email-Flyers	Auditor Referral	Others
[]	[]	[]	[]	[]

Please indicate by putting an "X" in the relevant box, the auditor's name or where you came across our training course.

<b>Company Name:</b> []		<b>Company Address:</b> []		
<b>Registration Contact - QA / HR</b>				
NAME	JOB TITLE	EMAIL ADDRESS	TELEPHONE	
[]	[]	[]	[]	
<b>Accounts / Billing Contact</b>				
NAME	JOB TITLE	EMAIL ADDRESS	TELEPHONE	
[]	[]	[]	[]	

**Payment Terms** (Please indicate CHEQUE/CASH)

Cheques are to be crossed and made payable to "DNV GL Business Assurance Singapore Pte. Ltd.".

Please send cheque with invoice number to:

**Attn: Accounts Dept**

**DNV GL Business Assurance Singapore Pte. Ltd.; 16 Science Park Drive, DNV GL Technology Centre, Singapore 118227**

**Terms and Conditions**

- Participant registration is confirmed upon receipt of registration form.
- Courses will be confirmed 3 weeks before date of commencement of course.
- Once a course is confirmed; full payment must be made immediately.
- DNV GL Business Assurance Singapore reserves the right to reschedule or cancel any course in the event of unforeseen circumstances; every effort will be made to inform the participants.
- Substitution of participants may be made at any time in writing to the DNV Training Administrator.
- Full fees are refundable provided written notification is received 14 days before course commencement, and 50% of the fee is chargeable if notification is received within 14 days preceding course commencement (\*Except for IRCA courses). After which full course fees will be charged.
- \*For IRCA courses, we regret to inform that there is no refund for cancellations/postponement once the course is confirmed.
- By submitting this registration form, you have accepted and agreed to the terms and conditions as stated.